**EXERCISE OF THE RIGHT OF ACCESS BY THE DATA SUBJECT**

**Data Controller:** Lexcrea S.L.P. (hereinafter, "Lexcrea")

NIF: B65955940

Address: C / dels Cavallers 50, 08034, Barcelona

DPO contact: [dpo@lexcrea.com](mailto:dpo@lexcrea.com)

**DATA FROM THE DATA SUBJECT**

Name and surname: […]

NIF / NIE: […] (attach copy of NIF / NIE)

Direction: […]

By means of this document, you exercise the right of access, in accordance with the provisions of article 15 of Regulation (EU) 2016/679 of the European Parliament and of the Council, of April 27, 2016 and Organic Law 3/2018, of December 5, Protection of Personal Data and Guarantee of Digital Rights, and consequently,

**REQUEST**

(i)Exercise the right of access free of charge within a maximum period of one month from the receipt of this request. This period may be extended by LEXCREA for another two months if necessary, taking into account the complexity and number of requests.

(ii) LEXCREA send to me by postal mail, unless I state that it is provided to me otherwise.

(iii) If Data Controller agrees that the submitted request does not proceed, it will be communicated to me with reasons, within a maximum period of one month from the receipt of this request in order to request the protection of the Spanish Data Protection Agency, under the current legislation on data protection.

(iv) Likewise, it is requested that said information include, in a legible and intelligible way, confirmation of whether or not LEXCREA is treating data that concerns me and, in such case, that the following information will be provided:

(indicate what information you want to request)

• the purposes of the processing;

• the categories of personal data in question;

• the recipients or categories of recipients to whom the personal data was or will be disclosed;

• the expected period of conservation of the personal data or, if not possible, the criteria used to determine this period;

• the existence of the right to request the rectification or deletion of personal data or the limitation of the processing of personal data relating to or to oppose such processing;

• the right to file a claim with the Spanish Data Protection Agency;

• when the personal data has not been obtained from you, any available information about its origin; and

• the existence of automated decisions, including profiling and, at least in such cases, significant information on the logic applied, as well as the importance and expected consequences of such processing for you.

• If the personal data were transferred to a third country or to an international organization, request that LEXCREA inform you of the appropriate guarantees under article 46 of the RGPD regarding the transfer.

Data Subject

Signed […]

Name and surname […]

Date […]